

1. Applicant must apply in writing for scholarship, including information on:
 - ◆ training courses completed
 - ◆ training organization used
 - ◆ marks obtained
 - ◆ confirmation that course payment was not subsidized, reimbursed or sponsored
 - ◆ proof of CINDE membership in good standing (membership #)

2. CINDE must present scholarship application to Education Committee
 - ◆ application reviewed for completeness
 - ◆ confirm information accuracy
 - ◆ confirm training facility is ED 2 accredited
 - ◆ confirm CINDE membership is active and in good standing
 - ◆ accept/reject application
 - ◆ file - either electronically or manually details on application
 - ◆ notify applicant of outcome

3. Successful Applications
 - ◆ applicant is notified of acceptance and date of presentation
 - ◆ certificate prepared for scholarship recipient
 - ◆ cheque prepared for scholarship recipient
 - ◆ scholarship presented and publicized in CINDE Journal

PART B: SCHOLARSHIPS

1. SCOPE

This section of ED-2 deals with the awarding of CINDE scholarships. These scholarships are one of the benefits of membership in CINDE. The Education Committee welcomes all applicants who meet its criteria.

2. CRITERIA

To be eligible, an applicant must satisfy the following requirements:

- a) CINDE member or immediate family of
- b) unemployed and/or have special financial needs
- c) completed CINDE approved course
- d) achieved high marks

3. AMOUNT

Scholarships will be limited to an annual total of five hundred dollars which may be divided among several individuals.

