



Canadian Institute for Non-Destructive Evaluation Annual General Meeting

June 18, 2019

5:00 p.m.

**Edmonton Marriott River Cree Resort and Casino
Edmonton, AB**

MINUTES

Members Present

Fulvio Mini, Chair
Laura Obrutsky, Vice-Chair (Long Range Planning)
Thomas Krause, Vice-Chair (Member Services)
Kevin Woit, Past-Chair
Ed Cabral
David Seto, UTEX Scientific
Pierre Fortier, Trikon
Dave Craig, Pratt & Whitney
Richard Passmore, Passmore Inspection
Christina Passmore, Passmore Inspection
Geneva Passmore, Passmore Inspection
Rob Skwirut, NRCan
Paul Holloway, Holloway NDT & Engineering Inc.
Scott Balzer (MFE Rentals)
Ankit Vajpayee (Russell NDT)
Denis St-Arnaud (CEGEP)
Karl Jauvin (CEGEP)
Peter Palayo (Mel-L-Chek)

Members Absent

Rick Robichaud, Secretary-Treasurer
Roy Christensen
Mike Connachan
Heather Kleb

Non-voting

Glenn Tubrett, CEO
Don Courchesne
Debbie Luey, Controller

1. Introduction

Mr. Mini called the meeting to order at 5:00 p.m. and welcomed everyone and asked for introductions. It was noted that a quorum was met. Mr. Courchesne provided the code to those participating in the Conference Challenges through the Conference App.

2. Agenda Approval

Mr. Mini noted that Item 3 and 4 of the Agenda were out of order and should be corrected with Action Items and Minutes of the Annual General Meeting held June 19, 2018 as Item 3 and the Chairman's Report as Item 4.

Mr. Cabral moved that the agenda for the meeting be accepted as corrected.

Seconded: Dr. Krause

Motion: CARRIED

3. Action Items and Minutes of Annual General Meeting held June 19, 2018

Mr. Mini noted there were no action items from the June 19th meeting.

Motions in Item 4 and 13, seconded by Mr. Obrutsky, to be corrected to read Ms. Obrutsky.

Mr. Woit moved to accept the Minutes as corrected.

Seconded: Dr. Krause

Motion: CARRIED

4. Chairman's Report

Mr. Mini noted that Mr. Tubrett graciously prepared a slide presentation that would highlight several areas of the Chairman's Report starting on page 8 of the meeting material (Appendix A).

5. Auditor's Report

In Mr. Robichaud's absence, Mr. Mini asked Mrs. Luey to review the Auditor's Report starting on page 11 of the meeting material.

Mrs. Luey referred to Page 16 for the statement of operations, comparing revenue and expenses for 2018 and 2019. Mrs. Luey noted a slight growth in revenue and a decrease in expenses. Due to unrealized loss in investments of \$70,000, the deficiency of revenue over expenses were down from last year from \$240,087 to \$238,466.

Ms. Obrutsky moved to accept the Auditor's Report as presented.

Seconded: Mr. Woit

Motion: CARRIED

6. **Appointment of Auditors for the 2019-2020 Fiscal Year**

Mrs. Luey recommended that we maintain KPMG as auditors for the coming year.

Mr. Woit moved that KPMG be retained as auditors for the 2019-2020 fiscal year.

Seconded: Dr. Krause

Motion: CARRIED

7. **Confirmation of Acts**

Mr. Woit moved that it be resolved at this meeting held at 5:00 p.m. on June 18, 2019 at the Edmonton Marriott River Cree Resort and Casino, Edmonton, Alberta, that all Acts, Dispersals, Collections and Contracts entered into by the Officers and Directors of the Canadian Institute for Non-destructive Evaluation to date of 31 March 2019 be hereby approved by the Directors.

Seconded: Dr. Krause

Motion: CARRIED

8. **Board and Committee Membership and Confirmation of Standing Committees**

Mr. Woit referred to page 24 of the meeting material and noted three (3) Directors would be leaving as their terms expired (Roy Christensen, Mike Connachan and himself) and four (4) new Directors would be joining (Pawel Gebski, Glenn Knight, Patrick Smyth and Ankit Vajpayee). Mr. Woit noted there would now be ten (10) Directors for the 2019-2021 slate and reviewed the updated Standing Committees. The number of Standing Committees have been reduced from 6 to 4. The updated Board member schedule is attached as Appendix B.

Mr. Craig moved to approve the Slate of Directors and Committees for the term 2019-2020 as proposed on page 24 of the meeting material.

Seconded: Mr. Cabral

Motion: CARRIED

Mr. Mini presented the Chain of Office to the incoming Chair, Laura Obrutsky. Mr. Mini expressed his thanks to Glenn Tubrett, CINDE Staff and the Directors for making his 2 years as Chair a pleasant experience.

As Mr. Woit was unable to attend the conference, Mr. Mini presented to Mr. Woit his CINDE Fellow award at this meeting. Mr. Woit thanked those who he has worked with over the past 10 years and expressed how honoured he was to have received this award, being in the company of past award recipients. In particular, he thanked the staff at CINDE for the opportunity to have worked with a very passionate, hard working group of people.

9. **Award Announcements**

Mr. Woit referred to page 35 of the meeting material.

Annual General Meeting

The following awards will be presented at the 2019 Conference:

- 1) CINDE Fellow (Kevin Woit)
- 2) NDT Technician of the Year (Paul Holloway)
- 3) NDT Innovation Award (HATCH)
- 4) NDT Conference Exhibitor Award
- 5) NDT in Canada Conference Student Poster Award (TBD)
- 6) NDT in Canada Exhibitor Support Awards (Olympus [11], Carestream [10], NDT Products [10], Zetec [10], EXTENDE [9])

Mr. Mini presented to Mr. Holloway this inaugural award for NDT Technician of the Year. To be eligible for this award, you must be a CINDE member, live in Canada and be present to receive the award.

Mr. Tubrett presented to Mr. Mini a thank you gift for being on the Board of Directors for the past eight (8) years, stepping down as Chair and taking on the role of Past Chair for two (2) additional years. Mr. Mini said it was an honour to work with staff, Directors and members of CINDE.

10. Other Business

A short discussion was held on a jump in student numbers. Mrs. Luey noted the increase in student numbers was due to adding three (3) Blended Learning training courses. Mr. Tubrett explained the price difference of Blended Learning training and in class training, with Blended Learning purposely offered at a lower price to be within the Ontario Private Career College (PCC) accreditation guidelines. Since the PCC accreditation no longer applies to us, the Blended Learning courses were increased back to the regularly schedule classroom pricing.

11. Next Meeting

The next Annual General will be held in conjunction with the next NDT in Canada conference however it will be mid to end of May to avoid the 2020 World NDT conference date in Seoul, Korea. The Board meeting will start at 10:00 a.m., lunch provided at 12:00 noon, with the Annual General meeting (AGM) to follow at 1 p.m.

12. Adjournment

Mr. Woit moved that the Annual General Meeting be adjourned.

Seconded: Dr. Krause
Motion: CARRIED

The meeting adjourned at 6:00 p.m.

Recording Secretary: Kim Waddell

Fulvio Mini
Chair

Rick Robichaud
Secretary-Treasurer



Business Update

Annual General Meeting
June 18, 2019

Strategic Direction

► Our Vision

- The Canadian Institute for Non-destructive Evaluation (CINDE) is the recognized NDT society in Canada for key stakeholders such as nondestructive (NDT) testing personnel, companies and academia

► Our Mission

- The Canadian Institute for Non-destructive Evaluation (CINDE) advocates the needs and champions the capabilities of the NDT community in Canada and around the world. CINDE promotes and participates in the field of nondestructive evaluation, examination and/or testing on a worldwide basis through: Member activities and services, Training and education and Personnel Certification

Strategic Direction

- ▶ Advocate the interests of the NDT community in Canada and around the world
- ▶ Deliver world-class training in NDT
- ▶ Deliver universally accepted certification programs
- ▶ Adopt IT solutions to enable the goals and objectives of the organization
- ▶ Have the people, facilities and equipment needed to fulfill CINDE's objectives
- ▶ Sustainability through financial sufficiency

Current State of Business

- ▶ 3 years of below average performance
- ▶ 6 months of strong performance
- ▶ Lead times increasing
- ▶ Classes at maximum

Proposed Slate of Board Members and Past Board Members

Dates as of June AGM:

[S=Start]

[R=Retire]

[W=Withdrew]

[C=Chair]

[PC=Past-Chair]

[VC-L=Vice-Chair, LRPC]

[VC-M=Vice-Chair-Member Services]

[T=Secretary/Treasurer]

#	Director / Year	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1	Pawel Gebski																				S								R					
2	Glenn Knight																				S								R					
3	Patrick Smyth																				S								R					
4	Ankit Vajpayee																				S								R					
5	Ed Cabral																		S							R								
6	Heather Kleb																S								R									
7	Rick Robichaud																S			T	T	T	T		R									
8	Thomas Krause															S				VC-M	VC-M				R									
9	Laura Obrutsky														S					VC-L	VC-L	C	C	PC	PC	R								
10	Fulvio Mini												S		ST	ST				C	C	PC	PC	R										
	Mike Connachan												S									R												
	Roy Christensen												S	VC-M	VC-M	VC-M						R												
	Kevin Voit										S	ST	ST	ST	VC-L	VC-L	C	C	PC	PC	R													
	Curtis Ferguson														S					W														
	Tony Thoma																S			W														
	David Craig								S				VC-L	VC-L	C	C	PC	PC	R															
	Tim Deagnon								S									VC-M		R														
	Peter Kaszuba										S		VC-M	VC-M				W																
	Cindy Finley(S-1995)	S									VC	VC-L	C	C	PC	PC	R																	
	Bill Brimley										S							W																
	Larry Cote												S				W																	
	Alan Brady												S			W																		
	Dave Mennie								S							W																		
	Dennis Domenichini						S		VC	VC	C	C	PC	PC	R																			
	Dent McIntyre (S-1997)	S														R																		
	Dave Griffiths					S										R																		
	Barry DeLong					S										R																		

Confidential "eyes only" for Executive Committee and Board - Do not copy or distribute

By-law No 8 (2014) provides for Director terms of 2 year, to a maximum of 8 years on the Board, unless moving through chairs of the Executive Committee

W:\Directors\Meetings\2019\June 2019\Appendix B-AGM Board Member schedule-June 2019.docx

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	Doug Marshall				S										R																		
	Rick Robichaud	S								T					R																		
	Gary Isaac	S													R																		
	Jim Weir							S						R																			
	John Zirnhelt(S-1976)	S					C	C	C	C	PC	PC	R																				
	Bruce Metcalf	S											R																				
	Doug Luciani						S					W																					
	Cheryl Jensen			s					T		W																						
	Ken Lau								S		R																						
	Tom Boudreau								S		R																						
	Stu deWalle (S-1976)									R																							
	Al Higgins (S-1989)	C								R																							
	Peter Brady (S-1994)	VC		C	C	C	PC	PC	PC	R																							
	Steve Silversides								S	R																							
	Dave Stasuk	s							R																								
	Daryl Fleming						S	R																									
	Eric Dahlin			s			R																										
	Samir Hazzi	s					R																										
	Oleg Portnov (S-2002)						R																										
	Dave Lilliman (S-2004)						R																										
	Doug Whitely	S					R																										
	Peter Looker (S-2003)					R																											
	John Graham (S-1995)			R																													
	Neil Groves	S		R																													
	Mike Dudley (S-1992)			R																													
	Paul Leonard (S-1996)			R																													
	Fred Dunbrack (S-1998)			R																													
	Martin Viens	S	R																														

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	Norm Weddum (S-1995)		R																														
	Ben McCann (S-1996)	R																															
	Paul Mecke (S-1995)	R																															
	Kevin Cole (S-1996)	R																															
	Hans Bastel (S-1993)	R																															
	Nelson Godin (S-1993)	R																															
	Gary VanDrunen (1986-99)																																
	Gino Palarchio (1994-97)																																
	J. Gauthier (1995-96)																																
	Mike Hartos (1993-95)																																
	Len Stupak (1992-95)																																
	W. Sturrock (1991-95)																																
	B. Farahbakhsh (1995)																																
	Brian Bancroft (1987-95)																																
	Jim Gilmour (1991-95)																																
	Marian Gaucher (1987-95)																																
	Paul Negus (1993-95)																																
	Jack Newbury (1990-95)																																
	S. McBride (1991-94)																																
	G.P. Gauthier (1983-94)																																
	M. Dukic (1991-92)																																
	Doug McCallum (1989-92)																																
	Ross Salmon (1976-92)																																
	David Reynolds (1988-91)																																
	A. Robb (1988-91)																																
	Barb Belveck (1990-91)																																
	Robert Szucs (1989-90)																																
	W. Erickson (1978-90)																																



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	Brian Munro (1983-90)																																
	J. Peterson (1987-90)																																
	Vic Caron (1976-89)																																
	Vic Behal (1976-89)																																
	Joe Adams (1987-89)																																
	H.D. Hanrath (1981-88)																																
	Hank Andersen (1982-88)																																
	Robert Douglas (1987-88)																																
	Charlie Weiss (1979-87)																																
	B.M. Patchett (1982-87)																																
	J. Humphries (1983-87)																																
	Jim Mitchell (1983-87)																																
	N. Stephen (1985-87)																																
	D.G. Dalrymple (1981-86)																																
	Marv Horenfeldt (1984-85)																																
	R. Bellamy (1983-85)																																
	George Shewchuck (1979-84)																																
	Murray Hearn (1976-84)																																
	F.B. Arthur (1979-83)																																
	Bruce Ball (1976-83)																																
	Ed Bowe (1976-83)																																
	D.C. Broom (1976-83)																																
	Herb Chapman (1978-83)																																
	William Havercroft (1976-83)																																
	J. Hilborn (1976-83)																																
	P.M. Jones (1980-83)																																
	K.R. Fujimoto (1976-81)																																
	A. Harms (1976-81)																																



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	Z. Struk (1978-81)																																
	E.T. Watterud (1976-80)																																
	Os Love (1976-79)																																
	H.V. Kinsey (1976-78)																																
	E.A. Gill (1977-1978)																																