



## Canadian Institute for Non-Destructive Evaluation Annual General Meeting

June 23, 2021

10:00 a.m.

Meeting via Zoom

### MINUTES

#### Members Present

Laura Obrutsky, Chair  
Thomas Krause, Vice-Chair (Member Services)  
Rick Robichaud, Secretary-Treasurer  
Pawel Gebski  
Heather Kleb  
Glenn Knight  
Patrick Smyth  
Ankit Vajpayee  
Doug Marshall  
Cindy Finley  
Ed Cabral  
Darcy Corcoran  
Scott Balzer

#### Members Absent

Fulvio Mini, Past-Chair

#### Non-voting

Glenn Tubrett, CEO  
Don Andrews  
Debbie Luey, Controller  
K. Waddell, Recording Secretary

#### 1. Introduction

Ms. Obrutsky called the meeting to order at 10:00 a.m. and welcomed everyone. Mr. Andrews was asked to list those in attendance. It was noted that Ms. Kleb had Mr. Mini's vote. We don't need a quorum for the AGM because of the ballots sent out in advance. Questions concerning the meeting can be made at the bottom of the Zoom meeting.

2. **Agenda Approval**

Mr. Smyth moved that the agenda for the meeting be accepted as distributed.

Seconded: Dr. Krause

**Motion: CARRIED**

3. **Action Items and Minutes of Annual General Meeting held by vote in 2020**

No actions and Minutes approved by members through the voting process.

4. **Chair's Report**

Ms. Obrutsky referred to page 4 of the meeting material and thanked Mr. Tubrett for his assistance in preparing it. Ms. Obrutsky congratulated Mr. Tubrett and staff for keeping the organization running during these difficult, challenging COVID times.

Mr. Tubrett noted his up-to-date health issues, current restrictions/rules with Mohawk College and such things as class sizes and the backlog rescheduling of re-certification exams with NRCan deadlines.

With the current COVID situation, Mr. Tubrett noted CINDE's healthy financial situation. All courses are now on-line, with just the need to be investigate a better way to exam course results remotely. He also noted the hiring of four (4) new employees such as lab assistants, interns and instructors.

Mr. Tubrett felt positive about hosting the Pan-American conference in 2023, with a Spring 2022 annual conference.

5. **Auditor's Report**

Mr. Robichaud thanked both Mr. Tubrett and staff for their efforts during these COVID times. Mr. Robichaud asked Mr. Andrews to post several pages from the meeting material.

Mrs. Luey noted a question from Ms. Finley concerning taking advantage of any government funding and Mrs. Luey reported that we took advantage of \$150,000 through the Canadian Emergency Wage Subsidy for the 3 and a half months we were shut down, but when we got back up and running, our finances were at a too high capacity to take advantage of any further funding.

A short discussion was held on funds available for real estate but Mr. Tubrett noted that these have been repositioned for facility upgrades.

Those attending could still vote if they wanted to make changes to their original vote.

Voting members moved and accepted to accept the Auditor's Report as presented.

**Motion: CARRIED**

6. **Appointment of Auditors for the 2021-2022 Fiscal Year**

Members moved and accepted, via the voting summary on page 3 of the meeting material, that KPMG be retained as auditors for the 2021-2022 fiscal year.

**Motion: CARRIED**

7. **Confirmation of Acts**

Members moved and accepted that it be resolved at this meeting held at 10:00 a.m. on June 23, 2021 via Zoom, that all Acts, Dispersals, Collections and Contracts entered into by the Officers and Directors of the Canadian Institute for Non-destructive Evaluation to date of 31 March 2021 be hereby approved by the Directors.

**Motion: CARRIED**

8. **Board and Committee Membership and Confirmation of Standing Committees**

In Mr. Mini's absence, Mr. Turbrett noted to maintain the current Slate of Directors and Committees for another 2 years, due to the current COVID situation and the difficulty in currently searching for new Directors. He also noted that we lost Mr. Cabral as a Director, but happy to note he is now a full-time CINDE instructor.

All were in agreement to increase the Slate of Directors and Committees for the term 2023-2024.

9. **Award Announcements**

The Nomination and Awards Committee report was not included with the meeting material but is attached as Appendix A.

10. **Other Business**

Ms. Finley suggested trying to secure younger Directors and Ms. Kleb suggested her to provides names of potential people.

Mr Corcoran commented that he wished that NRCan would allow the EMC prerequisite to be available on-line which would allow a faster way to finalize the training.

11. **Next Meeting**

The next Annual General will be held in conjunction with the next Conference or via Zoom in May or June 2022.

The meeting will start at 10:00 a.m., with the Board meeting to follow.

12. **Adjournment**

**Mr. Vajpayee** moved that the Annual General Meeting be adjourned.

Seconded: Dr. Krause

**Motion: CARRIED**



## Annual General Meeting

The meeting adjourned at 11:00 a.m.

Recording Secretary: Kim Waddell

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Laura Obrutsky  
Chair

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Rick Robichaud  
Secretary-Treasurer

*DRAFT*

June 23, 2021

### **Nomination and Awards Chair Report**

The categories and past award winners can be found on the CINDE website via this link <http://www.cinde.ca/awards.phtml>.

No awards have been provided for 2020, as the conference was been postponed.

All other scholarships/bursaries have continued as usual for this year.

- 1) Mohawk College Alison Smit Bursary – Not available
- 2) College of the North Atlantic – Nathan Kenny
- 3) Durham College – Not available
- 4) CINDE Bursary NAIT – Not available
- 5) CINDE Bursary SAIT – Not available
- 6) Cegep Trois-Rivieres – Not available
- 7) CANADORE College – Not available

Laura Obrutsky (Chair) is laying the groundwork to a CINDE bursary program that provides a bursary to a woman wanting to enter the field of NDT. The bursary would be sponsored by a member company (or companies) and the individual would be provided with prerequisites, MT, PT, and a choice of ET, UT or CEDO.

A “Women in NDT” award is also being created where employers will nominate women in the field based on merit (ability, attitude). The women nominated would be featured in the CINDE Journal under “Spotlight: ND-SHE” and would be awarded at the annual conference.

These two initiatives are to promote female participation in NDT and demonstrate CINDE’s support to women in the field.

Thanks to all Committee members and other individuals who have supported the activities.

Fulvio Mini  
(Chair – Nomination and Awards)